

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 19th February 2018			
1.	Attendees and apologies			
	Present:	Sarah Gibson, Trevor Carbin, Jonny Kidney (Wiltshire Councillors); Dave Thomas, Andy Cadwallader, Peter Dunford (WC officers); Mike Roberts, Dom Newton (BoA Town Council); Matthew Midlane (Monkton Farleigh PC); Ruth Fulton (Limpley Stoke PC); John Barnes (Winsley PC); Maggie Novotni (Wingfield PC); Trevor Bedeman (Streets Ahead)		
	Apologies:	Councillor Jim Lynch		
2.	Notes of last meeting			
		The minutes of the previous meeting held on 13 November 2017 were circulated.	Minutes Agreed.	
3.	Financial Position			
		See Finance sheet. Remaining budget standing at £2,173.85 18/19 allocation is £10,062 giving an available budget of £12,235.85		

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4.	Top 5 Priority Schemes			
a)	Winsley Road at Wine Street, Bradford on Avon	Detail design underway. Additional warning signs added to scheme. Estimated cost £4026 (TC 50% contribution). Trial holes currently awaited due by end of March. Main works to be programmed. Safety concerns expressed by White Stripe.	Chase Ringway for programme dates	DT
b)	4696 Winsley concerns	<p>Councillor Kidney to discuss speed limits with Cabinet Member for Highways. Petition expected.</p> <p>Bus stop cage markings at bus stop by Rugby Club. Additional issue raised of passengers alighting onto grass verge discussed. Hardstanding area could be provided in verge. Cost estimate is £860. PC to consider</p> <p>Dane Rise footway – Works complete. 100% funded by PC.</p> <p>Dane Rise-Hartley Farm junction – Revised proposals and cost estimate with PC for consideration. Estimated cost £3,402</p> <p>Hartley Farm Lane / Church Farm one way</p> <p>Parking Restrictions in bellmouth leading to Hartley farm</p>	<p>Ongoing.</p> <p>Scheme and funding agreed by PC. Arrange construction.</p> <p>Invoice to be sent to PC.</p> <p>Scheme agreed. Arrange construction.</p> <p>Investigation of options requested.</p> <p>PC to complete WR1 form and submit to Network Management team</p>	<p>JK</p> <p>DT</p> <p>DT</p> <p>DT</p> <p>PC/ DT</p> <p>PC</p>
c)	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and measures to reduce vehicle speeds. Design options with Parish Council for community consultation.	PC to discuss in public at forthcoming Area Board meeting and to feed back comments.	PC

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d)	4959 Whitehill, Bradford on Avon	Request for additional measures to prevent unauthorized access. Residents have put forward some ideas for consideration. Site meeting undertaken. Residents meeting held.	Residents to consider preferred option and report back to DT to enable further investigation	Residents/ DT
e)	Station approach – Bradford on Avon	Topo survey received. Quote is £1350 + VAT. Costs to be shared 50/50. Invoice to be sent. Vehicle overlays done, drawings issued. No pre/post monitoring planned by WC but White Stripe will do some filming.	Meeting to discuss overlays to be arranged	WC/ TC/ Streets Ahead
5.	Other Priority schemes for delivery			
a)	Turleigh Hill / Belcombe (Not recorded on issues system)	Enhancement to the existing 30mph speed limit terminal point at the Belcombe end. Discussion ongoing with specialist surfacing company.	Chase Eurovia	DT
b)	Poulton, Bradford on Avon, Drop kerbs and footway	Site meeting undertaken. Agreed to use revenue footway funds. Scheme passed to Atkins surfacing team for delivery. Works due March	Awaiting works start	AC
c)	South Wraxall village gates	Preliminary cost estimate provided. £2,303 for two gates. Confirmation of PC funding now given.	Arrange works	DT
d)	Staverton	Request from Trevor Carbin for 20mph roundels at Staverton Marina. £300 for two roundels. Added to Ad hoc lining works.	Arrange works	DT

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e)	Not recorded on issues system Monkton Farleigh	Request for children warning signs near Broadstones - consideration to be given to moving existing warning sign. Farleigh Rise – Review of signs requested.	Action with PC	PC
6.	Other Requests / Issues			
a)	White Hill Bollards	TC would like to fund large size planters rather than bollards. Residents and Christchurch school children to maintain.	TC to discuss further	TC/ AC
b)	Improved access from bus stop to Grove Leaze	Option to locate new request stop. Pole to be funded by WC Passenger Transport; any cage markings or raised kerbs through CATG.	SG to undertake site visit. Install flag pole first, if stop well used consider physical improvements	SG
c)	5771 Elm Cross Vineyard	Request for lower speed limit. Metrocount application made.	PD to send metrocount results to JK when available. JK to liaise with Inspector James Brain at Wiltshire Police.	PD/ JK
d)	Safety at B3109 Wildcross junction, South Wraxall	Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Local approach to hedge owner required to cut back. Recent request for horse warning signs discussed. Action is with requestor to establish number of movements. Discussion around responsibilities of Stonar School took place. Is there a School Travel Plan in place?	PC to speak to Stonar School.	SWPC

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e)	Lower South Wraxall Bus stop kerbs and plastic bollards	Request for replacement verge marker posts	Action with Parish Steward	AC
f)	Bradford on Avon Bath Road Condition of railings opposite Berryfield Road	AC advised that monies for the replacement of the railings are now available from an insurance claim. Note: Christchurch School is also seeking an improved crossing in this area	Repair is now in the work programme.	AC
g)	Path from the Strips wood past the scout hall down to St. Margaret's	Sarah Gibson request	SG to bring back to next meeting following site visit	SG
h)	Holt	Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuge as Phase 2. School needs to update its school travel plan.	Undertake design of gates and mini roundabout. DT advised that concerns around the zebra crossing by the school were being dealt with outside of the CATG process.	DT
7.	Other items			
a)	Bradford on Avon 20mph speed limit	Works complete. Monitored after implementation by repeating the Metro Counts at the same points arranged for end Feb / beginning March 2018. Concern about repeater sign in Church Acre raised by local resident. Mike Roberts made a site visit. Recommended solution is carriageway roundels.	Group agreed the cost of this action for the benefit of one individual is prohibitive.	No Further Action

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b)	Newtown / Mason's Lane junction, Bradford on Avon	Revised road markings to narrow junction bellmouth included in major maintenance resurfacing scheme now due March / April. Concern at uneven kerb heights in town centre and further erosion through carriageway resurfacing. High cost of pennant stone an issue.	The yellow box junction will not be repainted in The Narrows. Agreed to trial it. Kerb heights to be measured and monitored by Streets Ahead	DT TB
c)	Woolley Green Speed Limit	On ground changes due for completion by end of February.		DT
d)	Freight Management	No update available at meeting.	Post Meeting Note: the B3105 at Staverton has been confirmed as a freight route priority for investigation in 2018.	SD
e)	Staverton flood gates	PD reported on a proposal from the Fire Service for flood gates to increase the safety of motorists and emergency services at times of flood. Funding is being sought from the Area Board.	Report back from stakeholder meeting with Environment Agency etc. on 21 February.	PD

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8.	<p>Any Other Business:</p> <p>Wingfield</p> <p>St Laurence School & Churches</p> <p>Limpley Stoke</p>	<p>Request for footway resurfacing at 21a – 21d Frome Road. Works costed at £8,466. Scheme agreed, 50% funded by PC</p> <p>MR advised of upcoming meeting with the school to discuss various ideas to ease congestion in Churches and Ashley Road.</p> <p>Signs requested at The Twizzle to prevent vehicle access.</p>	<p>Arrange works.</p> <p>Report back from meeting on 19 March</p> <p>Alternative suggestion of bollard put forward.</p>	<p>DT</p> <p>MR</p> <p>LSPC to consider</p>
9.	<p>Date of Next Meeting: Monday 25 June 2018, County Hall at 4pm</p>			

Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

